

1 Privacy Collection Statement

St Vincent's Private Hospitals, Melbourne (SVPHM) must comply with all relevant Australian privacy legislation and is committed to protecting the privacy of the personal information and sensitive information which it collects and holds. SVPHM includes the following hospitals, *St Vincent's Private Hospital East Melbourne, St Vincent's Private Hospital Fitzroy, St Vincent's Private Hospital Kew and St Vincent's Private Hospital Werribee.*

2 Collection and use of personal information

2.1 Types of personal information collected by SVPHM and how SVPHM uses your personal information:

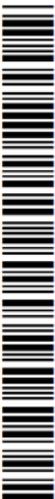
SVPHM will collect and use your personal information to:

- (a) provide health care services and any ongoing related services to you;
- (b) appropriately manage our business, such as assessing insurance requirements and conducting audits;
- (c) assist us in running our health services business, including quality assurance programs, billing, improving its services, implementing appropriate security measures, conducting research and training personnel; and
- (d) effectively communicate with third parties, including Medicare Australia, private health insurers and Department of Veterans' Affairs.
- (e) Allow you to participate in a clinical trial or other research project provided you have provided consent of the use of your personal information for this purpose in accordance with relevant Australian Privacy legislation.

3 Disclosing your personal information

We may provide your personal information to:

- (a) third parties involved in your care, such as:
 - (i) pathologists and radiologists who have been asked to undertake diagnostic testing;
 - (ii) senior medical experts and specialists who have been asked to assist in diagnosis or treatment;
 - (iii) other health professionals involved in an individual's further treatment (such as physiotherapists and occupational therapists);
- (b) your general practitioner (for example, by providing discharge summaries);



- (c) government agencies, such as Defence or Department of Veterans Affairs, where an individual is receiving services with St Vincent's Community Private Hospital Melbourne under arrangements with those agencies;
- (d) government departments responsible for health, aged care and disability where St Vincent's Community Private Hospital Melbourne has a legal or contractual obligation to do so;
- (e) relatives, close friends, guardians (unless SVPHM have been told otherwise);
- (f) third parties contracted to provide services to SVPHM, such as entities contracted to assist in accreditation or survey processes;
- (g) Ministers of religion associated with SVPHM so that an individual may receive religious support during admission;
- (h) any of the entities within St Vincent's Health Australia group;
- (i) research institutions with which SVPHM collaborates;
- (j) private health insurance providers and Medicare Australia. Where your private health insurer is located overseas we may need to provide your personal information to the private health insurer in the country in which it is located;
- (k) your employer and workers compensation insurers where you have consented to us corresponding with them such as in relation to workers compensation claim;
- (l) the motor accidents authority as required by law or where you have consented;
- (m) anyone authorised by you to receive your personal information (your consent may be express or implied);
- (n) anyone SVPHM is required by law to disclose your personal information to.

4 Your consent

I consent to SVPHM collecting, holding, using and disclosing my personal information (including health information and other sensitive information) as set out in this collection statement.

Name: _____ Date: _____

Signature: _____

Relationship to Patient if signing as substitute decision maker: _____

5 Fundraising

With the generous support of donations SVPHM can continue to provide much needed services to the community.

Please tick the box below if you consent to SVPHM contacting you for fundraising purposes. There are no adverse consequences to you if you choose not to elect to provide this consent.

I CONSENT to SVPHM using and disclosing my details for the purposes of fundraising.

6 Further information

For matters concerning your privacy (e.g to obtain a copy of SVPHM privacy policy or to withdraw your consent to disclosing your details for fundraising or other purposes, please contact the SVPHM Privacy Officer on 03 9411 7695 or by visiting our website.